



Charity No: 1097461 Company No: 4693666

## JOB VACANCY

A new exciting job opportunity have arisen at South Staffordshire Network for Mental Network, a small independent registered charity, supporting people with emotional wellbeing, based in Lichfield, but covering a wide geographical area across six districts of South Staffordshire. The Toolbox project is funded under the Big Lottery Fund. The role is funded until August 31<sup>st</sup> 2020. This service provides self-help tools to assist people's emotional wellbeing and prevent mental illness.

**Job Title:** Toolbox Worker

**Grade:** NJC 5 SCP22 £20,661p.a. £10.71 per hour (pro-rata)

**Hours:** 15 hours per week. To include occasional out of hours work for which time off in lieu is available with agreement.

**Responsible to:** Project Co-ordinator

**Responsible for:** Up to 6 Volunteers

**Job Purpose:** To deliver the 'Mental Health Toolbox' Project. By providing advice, signposting and referral for people at risk of mental illness, to services that will support their identified needs.

To promote and market Toolbox to partner organisations.

To provide support and pastoral support to up to six volunteers and support the development of the volunteer programme.

To lead on the continuous evaluation of the project, and provide appropriate reports as required

Are you a creative person who wants to help the community, be more in touch with their own emotional wellbeing?

If so please get in touch.

The role will be subject to two satisfactory references and enhanced Disclosure and Barring Service Checks.

**Closing date for all applications: Monday 5<sup>th</sup> November 2018 5pm**

**Interviews will be held on November 9<sup>th</sup> 2018.**

If your application form is successful you will be called for an interview.

Enquires to Gemma Giles 01543 301139.

For application packs, please contact Gemma Giles:

**Tel: 01543 301139**

**Email: [gemma.giles@ssnmentalhealth.co.uk](mailto:gemma.giles@ssnmentalhealth.co.uk)**

CV's will not be accepted.

*South Staffordshire Network for Mental Health is an equal opportunities employer and welcomes applications from all sections of the community. Additionally, having a criminal record will not necessarily bar a person from working with us, however, due to the nature of the work, we may request disclosure upon appointment.*